TENDER NOTICE

(Sealed Quotations)

Punjabi University, Patiala
Bhai Kahn Singh Nabha Library
Patiala – 147002 (Punjab)

Sealed Quotations Invited

Sealed quotations are hereby invited from **reputed, experienced, and eligible firms/vendors** for the **supply, installation, testing, and commissioning** of the following items for **Bhai Kahn Singh Nabha Library, Punjabi University, Patiala**.

---

1. ITEMS REQUIRED

1. Middleware Software for RFID Integration

Middleware software for seamless **integration and interoperability between LIBSYS and KOHA Library Management Systems**, including integration with the existing RFID/Electronic Management (EM) infrastructure of the Library.

2. Smart Card Registration Reader

Smart Card Registration Reader compatible with the **Library smart card/RFID-based user management system**, including configuration and integration with Koha ILS.

---

2. SCOPE OF WORK

The scope of work shall include:

- Supply of middleware software and smart card registration reader
- Installation, configuration, testing, and commissioning
- Integration of existing **Libsys-based RFID/EM system with Koha ILS**
- Ensuring seamless data exchange and system interoperability
- Demonstration of working system
- Submission of technical documentation and manuals
- Warranty and post-installation support as quoted

In-charge
Bhai Kahn Singh Nabha Library

3. ELIGIBILITY CONDITIONS

The bidding firm must fulfill the following eligibility criteria:

1. The vendor must have **minimum ten (10) years of experience** in the field of **Library Automation**, including **Koha ILS implementation, customization, support, and maintenance**.
2. The vendor must submit **documentary proof** of experience in the form of **experience certificates, work orders, or completion certificates** issued by **reputed Higher Education Institutions / Universities**.
3. The firm must be **registered under GST** and must have **prior experience in integrating Libsys-based RFID/EM systems with Koha** in **Universities / Government Institutions / Academic Libraries**.
4. The vendor must submit **audited balance sheets or CA-certified financial statements** for the **last three (03) financial years** as proof of financial capability.

Failure to meet any of the above eligibility conditions shall result in rejection of the quotation.

4. TECHNICAL & COMMERCIAL TERMS

- The quotation must clearly specify:
  - Technical specifications
  - Licensing details, if applicable
  - System compatibility
  - Warranty period
  - AMC / support details, if any
  - Applicable taxes including GST
- Rates must be quoted **item-wise** and shall be **inclusive of all taxes**, packing, forwarding, freight, installation, commissioning, and any other incidental charges.
- The quotation shall remain **valid for a minimum period of 60 days** from the date of opening of quotations.
- Payment shall be made **as per Punjabi University financial rules** after **satisfactory supply, installation, and commissioning** of the items.

In-charge
Bhai Kahn Singh Nabha Library

5. EARNEST MONEY DEPOSIT (EMD) & PROCESSING FEE

Each quotation must be accompanied by an **Earnest Money Deposit (EMD) of Rs. 5,200/-** (Rupees Five Thousand two hundred only) and **Processing fee of Rs. 1000/-** (Rupees One Thousand only). Processing fees is non-refundable.

Quotations submitted **without EMD and Processing fee or with invalid EMD and Processing fee** shall be **rejected outright**.

Mode of EMD & Processing fee.

The EMD & Processing fee shall be submitted in the form of:

- **Demand Draft / Banker's Cheque**

Drawn in favour of:

Registrar, Punjabi University, Patiala
Payable at **Patiala**.

---

6. SUBMISSION OF QUOTATIONS

- Quotations must be submitted in **sealed envelopes**, clearly superscribed as:

"Quotation for Middleware Software for RFID Integration and Smart Card Registration Reader"

- Addressed to:

  Incharge Library
  Bhai Kahn Singh Nabha Library
  Punjabi University, Patiala – 147002

- The sealed quotations must reach the above office **on or before 13 February 2026 by 5:00 PM**.

  Late quotations shall not be accepted.

---

7. GENERAL CONDITIONS

1. The University reserves the **right to accept or reject any or all quotations**, wholly or partly, without assigning any reason.

2. **Conditional, incomplete, or ambiguous quotations** shall be liable to rejection.

In-charge
Bhai Kahn Singh Nabha Library

3. The decision of **Punjabi University, Patiala** shall be **final and binding** in all matters relating to this tender.

4. The University shall not be responsible for any **postal delay or loss**.

5. All disputes shall be subject to **Patiala jurisdiction only**.

Incharge Library
Bhai Kahn Singh Nabha
Library
Punjabi University, Patiala

In-charge
Bhai Kahn Singh Nabha Library